

John Mineo's Italian Restaurant  
13490 Clayton Rd.  
Town and Country, Mo. 63131  
Phone: 314-434-5244 Fax: 314-434-0714

## Event Sheet

Date: \_\_\_\_\_ Event Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Company  
Contact: \_\_\_\_\_ Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_ Fax Number \_\_\_\_\_

Type of Event \_\_\_\_\_

Event Host if different from above \_\_\_\_\_ Phone # \_\_\_\_\_

Number of Guest: \_\_\_\_\_

\*We require a minimum of 10 people to reserve our private rooms

Time of Arrival \_\_\_\_\_

Will a Screen be required Yes/No There is a \$ 50 rental fee for screen.

Guest will order off the Menu Yes / No

Please have Chef create a Pre-set Menu Yes/No \$ \_\_\_\_\_ Price per person

Open Bar Yes / No Wine & Beer Only Yes / No

Soft Drinks only to be served Yes / No

Room Set Up : Square \_\_\_\_\_ Rectangle \_\_\_\_\_ U Shaped \_\_\_\_\_

Combination of Round Tables \_\_\_\_\_

For questions please contact:

Director of marketing and Event Planning

Judy Ross

Cell # 314-504-9639 Email: [jmineos@yahoo.com](mailto:jmineos@yahoo.com)

Type of Credit Card \_\_\_\_\_ CC# \_\_\_\_\_

Expiration Date \_\_\_\_\_ Signature \_\_\_\_\_

\*Credit Card Information is required for room reservation. All events are subject to a 20% gratuity and tax.

\* There will be a \$300.00 charge on any event that cancels with in a 5 day period.